

AGENDA

Present	Kevin Nield (KN), John Fong (JF), Jan Meijerhof (JM), Jouni Ahonen (JA), Anders Justenlund (AJ), Steven Rhoden (SR), Melanie Smith (MS), Miha Lesjak (ML), Joy Goopio, (JG), Henri Kuokkanen (HK), Susan Horner (SH), Bill Samenfink (BS), Deborah Johnson (DJ), Mats Carlbäck (MC), Peter Russell (PR), Susan Fournier (SF), John Lohr (JL), Elisabeth Ineson (EI), Patricia Cuevas (PC), Xander Lub (XL), Ralf Burbach (RB), Rai Shacklock (RS) + 120 EuroCHRIE conference delegates (see scanned attachment)
Welcome by EuroCHRIE President (Kevin Nield- KN)	KN welcomed everyone to the meeting and noted that he was positive to see such great attendance at a EuroCHRIE AGM.
Apologies for Absence (Anders Justenlund - AJ)	Apologies was read and noted.
Minutes of the last General Meeting – San Diego, USA (Anders Justenlund - AJ)	Minutes from the 2015 federation meeting in Orlando, Florida was approved without any further comments. Moved for approval: Bill Samenfink Seconded: Maureen Brookes
EuroCHRIE President Report (Kevin Nield- KN)	KN informed the meeting on the following topics: <ul style="list-style-type: none"> • The ICHRIE’s 2020 strategy • Short update in the name change process • EuroCHRIE initiatives in Africa with the 2017 conference to be held in Nairobi, Kenya. • Preparation of articles for the ICHRIE and EuroCHRIE Newsletter and Conference publications.
Immediate Past President Report (Jan Meijerhof - JM)	JM informed the meeting about the award nomination process and that all winners were happy to have been recognised by EuroCHRIE. Furthermore this is also a way to get new industry partners into EuroCHRIE. JM further informed that he has been very active in trying to find a new AC for Germany. JM has already been in contact with several German delegates; however is yet to be successful in finding a suitable candidate. JM also mentioned that ICHRIE is planning a global conference in 2020 and was looking for potential candidates to be a part of a global conference committee.
Vice President Report (John Fong - JF)	JF informed the meeting on the following topics: <ul style="list-style-type: none"> • Sponsor have been very satisfied with customised sponsorship packages instead of the more traditional fixed sponsor levels

	<p>(Bronze, Silver, Gold, Platinum). The board will look more into how customised sponsorship deals could work out better for both EuroCHRIE and Industry partners.</p> <p>This is also a mean to sustain sponsorship loyalty to EuroCHRIE.</p>
Secretary Report (Anders Justenlund - AJ)	<p>AJ informed shortly about the development of the yearly activities of the EuroCHRIE board (incl. Dates for board-, federation and AGM meetings and deadlines for circulations and reports for these meetings) The yearly meeting plan will be posted on the EuroCHRIE website and should also encourage non board members to suggest topics and items for the board to discuss. The plan will secure that the EuroCHRIE board always act according to the Bylaws when it comes to meeting activities.</p> <p>Furthermore AJ informed that he has been approached by Steve Hood, STR/SHARE and asked if EuroCHRIE was planning an African Forum at this year's conference.</p> <p>This is an opportunity bring back the African Forum to EuroCHRIE conferences.</p> <p>Furthermore AJ called out for potential interested stakeholders to participate in the African Forum.</p>
Treasurer's Report (Jouni Ahonen - JA)	<p>JF informed the federation meeting about the financial status of the federation on behalf of JA.</p> <p>The financial status was accepted and approved by the meeting</p>
EuroCHRIE 2016 in Budapest Hungary (Melanie Smith)	<p>MS informed quickly about the preparations for the 2016 EuroCHRIE conference. She encouraged people to participate in the Gala Dinner for a more detailed presentation of next year's conference.</p> <p>Dates for the conference is October 26-28 2016.</p>
	Board of Directors' Reports and Area Consultants' Report (as necessary):
NETWORKING & CONFERENCES (Patricia Cuevas)	<p>PC informed about her action plan for her new role as Dir. Of Networking</p> <p>PC review and update the conference bid-document (trying to simplify the document).</p> <p>PC informed the federation meeting about the plans for a joint conference between EuroCHRIE and ApacCHRIE. Earliest possible conference will be in 2018.</p> <p>The meeting approved PC's efforts in setting up a line of criteria for the evaluation of incoming conference bids.</p>
COMMUNICATION & MARKETING (John Lohr)	JL informed the meeting that he was honoured by being appointed and is looking forward to work with EuroCHRIE matters the next year and make our federation more visible to the broader public.
MEMBERSHIP (Henry Kuokkanen)	HK stated the importance of getting back in touch with members. As the low participation in the name change surveys shows that we are not in

	<p>touch with members. In relation to this HK visualised which countries our members comes from and where new markets should be nursed both in Europe, the Middle East and Africa.</p> <p>HK mentioned that the issues with emergent rates and e.g. Eastern European countries not being able to participate in conferences could be solved by linking to the ICHRIE online strategy.</p>
INDUSTRY RELATIONS (Peter Russell)	<p>PR stated that he wants to link EC member with valuable industry connection by asking members to set the agenda for whom they could be interested in getting in touch with.</p> <p>PR invited industry connection to the gala dinner to promote EuroCHRIE and introduce industry contacts with relevant EC members.</p>
RESEARCH (Elizabeth Ineson)	<p>LI informed the federation meeting about the process of the paper proceedings for this year's conference.</p> <p>Review process went well for the Manchester conference.</p> <p>However 50% of the academic papers are rejected because of researchers not following the paper guidelines</p> <p>Two-thirds academic papers One-third industry practice papers</p>
EDUCATION (Susan Horner)	<p>SH informed the meeting on the board's plan to create two new awards linked to educational perspectives.</p> <p>An award for best internship place and for the best intern.</p> <p>SH informed that the board will initiate a detailed plan for this to happen.</p>
Changes to Bylaws (Bill Samenfink) (as necessary)	<p>Changed wording on the Treasurer position. It is changed from an appointed position to an elected position.</p> <p>The annual meeting voted for the suggested changes and this will be effective from this meeting forward.</p>
Any other business	<p>Discussion about new editors for CHRIE journals – there is no EC representatives on the editorial boards!</p>
Date of next meeting	<p>Summer federation Meeting – Dallas, Texas – USA Friday July 22</p>
Close of Meeting	<p>01.00pm</p>